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**NSS Events Commissioner**

Thank you for expressing interest in this opportunity and taking the time to complete this application. We wish all of our applicants the very best!

* NSS Executives

**Application Outline**

* Application information – Page 1
* Description and details of Events Commissioner position – Page 2
* Applicant information and questions to be completed – Page 3

**The NSS is recruiting for the following positions:**

* One (1) Events Commissioner

**Eligibility**

* Any nursing student in Year 1, Year 2, Year 3, and AST Year 3.
* No prior experience is necessary.
* This is a voluntary position.
* Time commitment: 4-6 hours per week.

**Recruitment Process**

* Application due date: **January 12, 2024, at 1159 PM**
* Please email your application to [president@nss.queensu.ca](mailto:president@nss.queensu.ca) and [vpua@nss.queensu.ca](mailto:vpua@nss.queensu.ca)
* You will receive an email within 48 hours to arrange an interview time the following week.

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**Description of the Events Commissioner**

**1.8.1** The **duties of the Events Commissioner** shall include the following, but shall not be limited herein:

1. To report to the VPOPs;
2. To plan, organize, and execute events for nursing students in collaboration with other Commissioners on NSS;
3. To provide records and receipts of Events Commission to the VPOPs by December 1st of every year for auditing purposes;
4. To oversee the Nursing Formal Committee;
5. To oversee the Events Committee with representatives from each Class Executive VP Events;
6. To produce a written transition manual for the incoming Events Commissioner.

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**Applicant Information and Recruitment Questions**

**Please fill out the following information**

|  |  |
| --- | --- |
| **Full name:** |  |
| **Current year of study:** |  |
| **Queen’s email address:** |  |
| **Phone number:** |  |

**Please respond to each question in 150 words or less.**

1. Explain why you are the most optimal candidate for this position?
2. What inspired you to get involved with the NSS?
3. Provide a relevant idea or suggestion that is applicable to this position.