



Nursing Science Society

Date: November 29th, 2023

Time: 1700

Minutes Taker (Position): Maxwell Yuen (Vice President, Operations) and Michelle Zhou (Intern to VPOPs)

Purpose of Meeting: NSS Assembly Meeting

In Attendance:

- ✓ Anita Thevarajah (President)
 - ✓ Maxwell Yuen (Vice President, Operations)
 - ✓ Vidhi Patel (Vice President, University Affairs)
 - ✓ Ali Akbari (Senator)
 - TBD (Intern to the President)
 - (Intern to the VPUA)
 - ✓ Michelle Zhou (Intern to the VPOPs)
 - TBD (Intern to the Senator)
 - ✓ Victoria Mihaylova (Assembly Speaker)
 - ✓ Katrina Pu (Academics & Professional Development Commissioner)
 - Trent Turnbull (Health and Wellness Commissioner)
 - Hikari Asaoka (Events Commissioner)
 - ✓ Calvin Liao (Interprofessional Commissioner)
 - TBD (Social Issues Commissioner)
 - TBD (International Student Representative)
 - ✓ Simi Oluwole (BIPOC Student Advocate)
 - ✓ Jenny Lee (CNSA Official Delegate)
 - TBD (CNSA Associate Delegate)
 - ✓ Emmy Lind (Head Cape)
 - TBD (AST Head Cape)
 - Megan Jones (Director of Global Health)
 - ✓ Herbert Song (Webmaster/Executive Advisor)
 - ✓ Ruby Huang (Class of 2024 President)
 - ✓ Holly Burrows (Class of 2025 President)
 - ✓ Emma Colasante (Class of 2026 President)
 - ✓ Mia Rose (Class of 2027 President)
 - ✓ Shae-Lynn Koe (AST Class of 2024 President)
 - ✓ Leah Clack (AST Class of 2025 President)
- Guests:
- ✓ Kensie Lacroix
 - ✓ Ella McRae
 - ✓ Hannah Latimer
 - ✓ Morgan Vickers
 - ✓ Heather McLachlan
 - ✓ Claire Foote
 - ✓ Sophia Gill

Meeting Minutes:

17:00 Meeting begins.

17:08 Motion 1, approval for the agenda for the meeting of Nov. 29th, is passed.

17:08 Motion 2, approval of the meeting minutes of the Nov. 15th meeting, is passed.

17:08 Guest speaker Martha Bentley-McLachlan begins talk on travel nursing and her career.

17:37 Vice President of University Affairs' report. BCHM 102 Study Buddies is on Dec 1st, 7-8pm. Slideshow is completed. Exec transition meeting will take place soon. Thankful for everyone, and wishing everyone a wonderful rest of the year.

17:38 AST Class of 2025's report. Class meeting with Laurie. Created AST intramural teams for next semester, and created class logo for prospective merch sales.

17:39 President's report. Last report as President. As a team, among our pillars was to facilitate connections between students in various streams/years and foster professional development. Apart from career fair, formal, AST orientation as the largest events of the year, CNSA Giveaway, Nursing x Engineering Trivia Night, BIPOC Student Advocate Tote Bag Painting, hosted a range of Guest Speakers helped us reach these goals. Class council fundraisers were Candy Gram sales, Krispy Kreme fundraiser, Blood Drive, Fleece Jacket sales, Nursing Jacket sales (x2), Stethoscope and Scrub sales, Headshots for different cohorts, 2 pinning ceremonies, Exam Care Package giveaway, Orientation (SOAR, AST, 4-year track). Recruited Intern, Executive Advisor, 3

Class Councils, Assembly Speaker, IP Commissioner, CNSA OD and AD, BIPOC Student Advocate, A&PD Commissioner, CAPE, Head Cape, and NOC, now exec. Made modifications to procedures and policies to various roles. Transition manuals to be wrapped up this week and shared to OneDrive once established. Today is a special assembly to announce the new NSS Exec Team. Looking forward to the progress made by the Curriculum Re-Envisioning Committee. Attended Gerri MacEwen Lecture, a call to action on how to modify the nursing curriculum. Reminds us that being a part of NSS as student leaders, we can help to bring about the best for our peers by inviting these discussions and working with the School of Nursing faculty. Thankful for the previous Exec Team, Herbert, Ali, Max, and Vidhi for being companions on this journey. Thankful for everyone on NSS Assembly, and stay in touch!

17:47 Vice President of Operations' report. Formal reimbursements are done. Referendum results are released. Shared OneDrive and Discord will be shared within the next few days. NSS has been a great experience.

17:51 Senator's report. Fall referendum results have been released and sent to emails. Voting and approval of results today, all items were voted "Yes" by majority. Thank you to everyone who voted! Working on transition manuals. School of Nursing retreat on Dec. 13. Good discussion at a meeting with Dr. Shelly Cobbett and Dr. Mary van Soeren and other members of the group; inspiring to learn what other nursing schools do. If anyone would like to be involved please connect! Final senate meeting tomorrow, will report anything important. Last Assembly meeting as NSS Senator, lucky to

have served for 2 years with the past two Exec Teams. Thankful for everyone's continued trust and support to NSS.

17:56 Webmaster/Executive Advisor's report. Met with Anita to discuss the Executive Advisor position. PHAR 230 Study Buddies is planned for Dec. 10, location to be determined but will be on campus.

17:57 CNSA Official Delegates' report. CNSA National Students Week Awards, giving out \$500 to students who excel in their studies and exhibit a strong commitment to the profession with advocacy efforts.

17:59 Intern to the VPOPs' report. Met with Anita to discuss the newsletter and the intricacies with it. Hope everyone has a good winter break.

18:00 Academics and Professional Development Commissioner's report. 2 Study Buddies planned: BCHM 102 & PHAR 130, Dec. 1st and Dec. 10 respectively. Tomorrow, will be handing out care packages with lots of goodies including Muji pens!

18:01 Interprofessional Commissioner's report. Transition manual is finished; included a description of some events the next commissioner is hopefully able to achieve.

18:01 BIPOC Student Advocate's report. Good luck on exams! Transition manual coming soon.

18:02 Head Cape's report. Hosted the first NOC meeting, everyone on NOC had their transition meetings with previous NOC team and got up-to-date on what their role entails. Looked at CAPE applications, made some adaptations, and

will have it sent next week. First meeting with Erna after the break. CAPE info night at MacCorry tomorrow (Nov. 30). NOC head shots were done and posted on Instagram. Megan, the Fundraising Coordinator, will be reaching out to the Laura Secord chocolate company used last year.

18:04 Class of 2027 President's report. Headshot fundraiser planned for after the break. Bank account set up but few adjustments to be made. Thank you to Execs who helped transition them into the role.

18:04 Class of 2026 President's report. Emma and her VP went to Phase 2 to sort out remaining balances from the scrub sale. Thinking of doing headshot fundraiser as well next term. Looking to connect with Ale House for a potential fundraiser. Trying to work on events for this year, hopefully another fundraising initiative after the new year.

18:06 Class of 2025 President's report. VP of Logistics will take over the role of President. Have transitioned over related information and have gotten familiar with the President role and have submitted the Executive Application.

18:07 Class of 2024 President's report. Nursing jackets: bank card arrived so distribution will be happening next semester. Contact for advertising wants to meet at Milestones over the break. Movie Night (Elf) collab with Queen's Nursing Students' Wellness on Dec. 1st at 7pm. Screening at the School of Medicine lecture hall on the ground hall. Serving hot chocolate and popcorn. Bring your own mug. Fleece jacket pickup was today at the SON Student Lounge; will continue to distribute the remaining orders before exams begin.

18:09 AST Class of 2024's report. Doing a fundraiser over the break with badge reels. Connected with Etsy and will sell over the break.

18:10 Question period. No questions.

18:10 Motion 3, to abolish the position of Global Health Direction, is passed.

18:11 Motion 4, to abolish the positions of AST Head Cape and NOC, is passed.

18:11 Motion 5, to outline the responsibilities of specific initiatives for each year, except Year 1 of the 4-year track, is passed.

18:11 Motion 6, to transfer the responsibilities of planning and executing the incoming AST Welcoming Activities to the incoming AST Year 4 Class Council of that year, and in collaboration with the NSS Executive, is passed.

18:12 Motion 7, to modify the role of the Assembly Speaker, is passed.

18:12 Motion 8, approval of the results of the Fall 2023 Referendum on the NSS Student Fee for 2025, is passed.

18:12 Discussion period.

Ruby gives a shout-out to Shae, Max, Kat for helping with the fleece sales.

18:13 Introduction of new potential Executive Team. 3 Pillars: promote NSS and increase student engagement, continue to facilitate inter-year connections, continue to facilitate interprofessional relationships.

18:15 **Question:** What strategies/ideas do you have to ensure there is organization to run the suggested events?

Answer: *Holly:* Hosting transition meeting to discuss every team member's working styles.

Already created group chat with each other and will ask for advice from the previous exec team.

18:17 **Question:** What is one change you would like to implement in your roles?

Answer: Establish a positive relationship between NSS and NOC, promote open communication and take suggestions from Class Councils and NOC. Incorporate more "overseeing" and delegation into exec roles to provide more assistance and guidance. Making sure everything is running smoothly.

18:19 **Question:** Describe a situation where you had to lead your team through a difficult and challenging period.

Answer: *Victoria:* In the past as Academic & Professional Development commissioner, responsible for organizing Study Buddies with differing opinions. Open communication to discuss what went wrong. *Holly:* Scrub and stethoscope sale orders were delayed, communication is a very important factor. *Hannah:* Lost a member in the orientation group, stepped up to bring the team together to promote a positive environment even during stressful times.

18:21 **Question:** How would you support the professional development of our members within the NSS (mentoring, professional development, opportunities for growth and learning)?

Answer: *Victoria:* Offering the opportunity & open space for everyone to talk to the Exec team. Delegate and help assist the team. Maintaining open communication and closed-loop communication. Constantly promoting opportunities on NSS for leadership, wish to fill these positions.

Holly: With hiring it is important to consider how they work. Encouraging people to reach out if they have difficulties and reduce the load on their plate. *Hannah:* Ensuring we are delegating, reaching out to the team to provide opportunities to Assembly members when they come up.

18:23 **Question:** How do you plan to handle pushback whether from students, faculty, or NSS? **Answer:** *Holly:* Validate the people who provide feedback, and take their ideas into consideration. *Victoria:* Offering the forum for them to explain why they disagree with the idea, what can be added or changed. *Hannah:* Important to take a step back and keep an open mind about other people's opinions.

18:25 **Question:** How do you seek to build relationships with SON and faculty and staff here? **Answer:** *Hannah:* Introducing the Exec team with an outgoing tone. Reach faculty along with

students through social media and allow the opportunity for questions and discussions. *Victoria:* Guest speaker every meeting to even include nursing faculty; promotes the exposure of NSS. *Holly:* Consult the outgoing Exec team for strategies.

Closed Session Motions

18:38 Motion 1, that the NSS Assembly ratify Holly Burrows as the NSS President for 2024, is passed.

18:38 Motion 2, that the NSS Assembly ratify Victoria Mihaylova as the NSS Vice President of Operations for 2024, is passed.

18:38 Motion 3, that the NSS Assembly ratify Hannah Latimer as the NSS Vice President of University Affairs for 2024, is passed.

18:49 Motion to adjourn the meeting of Nov. 29th is passed.